

**Evanton Community Trust
Minutes of Board Meeting
1st June 2021**

Item	Description	Action	Tasked
1	<p>Welcome and Apologies for Absence Present: Mandy MacLeman (M.M.), Michael Macleod (M.McL), John McHardy (J.M.), Tracey Baur (T.B.) Jenny Gray (J.G.), Deirdre James (D.J.), Leslie Logan(L.L) Apologies: Sue Kerr (S.K.), Keith Baur (K.B.)</p>		
2	<p>Minutes of 21.4.21. and 4.5.21 Proposed: M.M. Seconded: J.G.</p>		
3	<p>Matters Arising</p> <ul style="list-style-type: none"> • Minutes Of Board Meetings should be sent to M.M. as PDFs rather than Word Documents • Minutes of DJH Management Group have been received by the ECT Board • Rebecca Watts has volunteered to help with the Village Green 	Convert minutes to PDFs	D.J.
4	<p>Membership and Trustees</p> <ul style="list-style-type: none"> • No new members this month • Several people took ECT leaflets from the Market on the Green 		
5	<p>Treasurer's Report</p> <ul style="list-style-type: none"> • There has been little movement of funds in the last month • An invoice from LandTec has been paid • £1000 has been received from Arnold Clark • Our second Bank Account (We Are Evanton) has a balance of £123. We Are Evanton will be consulted, as to where this money should go, now that their activities have ceased. • Insurance premiums for village green and DJH are due at beginning of July. No premium was taken last year due to Corona Virus. 		
6	<p>Project Updates DJH</p> <ul style="list-style-type: none"> • Insurance : The ECT public liability policy allows for, but does not extend to, Hirers Cover for Public Liability. 	MM to provide copy of hire form for Insurers to LL LL to investigate Hirer's cover	MM LL

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	<p>The ECT and the DJH have same insurers. The Portrait in the hall costs an additional £1000 per year to insure. It was agreed that if the Portrait is owned by Highland Council then the burden of insurance should rest with them.</p> <ul style="list-style-type: none"> • Transfer of DJH to ECT : Transfer documents have still to be amended. The offer that has been made is on the basis of all contents being included. MMcL and J.McH have the only keys to the hall at the moment. <p>Market on the Green</p> <ul style="list-style-type: none"> • This first market was a great success with over 503 adults attending. The fees from the stalls and the money raised from the Raffle together with the money from Arnold Clark will be put towards the costs of setting up the Sharing Shed. <p>Sharing Shed</p> <ul style="list-style-type: none"> • The owner the chip shop site has offered to clear site for us. Main issue is now acquiring a suitable shed. Delivery time at the moment can be up to 3 months. KCC will put in the Planning Application and pay the fee. <p>Development Officer</p> <ul style="list-style-type: none"> • A large numbers of applications for this funding have been received so no decision has been made yet. <p>Catriona Fraser's Book</p> <ul style="list-style-type: none"> • Final proofs have to be accepted by C.F. W.F. and L.L. • Print run of 1000 books agreed • The Church of Scotland have agreed that the books can be stored in an unused room in the Church hall until they are needed. • £500 worth of books at discount price will be taken by Clan Munro. 	<p>Check date of hall renewal date</p>	<p>Mc.Hardy</p>
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