

**Evanton Community Trust**  
**Minutes of Board Meeting**  
**16<sup>th</sup> June 2022**  
**Online**

| Agenda Item | Discussion  | Action                               | Tasked |
|-------------|---|--------------------------------------|--------|
| 1           | <p><b>Welcome and Apologies for Absence</b><br/> Present: Mandy MacLeman (M.M.) John MacHardy (J.McH) Dee James ( D.J.) Michael MacLeod( M.McL) Gabrielle Buist ( G.B. DJH Development Officer) Leslie Logan ( L.L) Tracey Bruar(T.B) Keith Bruar ( K.B.)<br/> Apologies: Sue Kerr</p>  |                                      |        |
| 2           | <p><b>Approval of Minutes of April 18<sup>th</sup> 2022</b><br/> Proposed: M.M<br/> Seconded : M.McL</p>  |                                      |        |
| 3           | <p><b>Matters Arising</b><br/> TSB – signatory for the DJH account. J.McH has been unable to connect with bank yet</p>  | Continue to try to arrange bank card | J.McH  |
| 4           | <p><b>Treasurer’s Report:</b></p> <ul style="list-style-type: none"> <li>• L.L. apologised for there being no report at this time.</li> <li>• TSB – there are complication with both bank accounts because of the use of the accounts may be different from their original purpose. LL hopeful that these problems will be resolved soon.</li> <li>• Main Account - £36865 DJH account £7734. Accountant is requesting the annual accounts.</li> <li>• KCC has paid for one bin payment which will require to be refunded.</li> </ul> | J.McH to email L.L.                  |        |
| 5           | <p><b>Project Updates</b><br/> A) DJH<br/> <b>Development Officer</b><br/> G.B updated the meeting on the progress so far. A written report has been circulated to the Board by email.</p> <ul style="list-style-type: none"> <li>• Community engagement has begun on an ad hoc basis.</li> </ul>   |                                      |        |

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|   | <ul style="list-style-type: none"> <li>• Funding opportunities have been investigated with M.M.</li> <li>• Summer activities in the hall seem to be popular with working parents and teenagers. Insurance cover should be established for these activities.</li> <li>• Summer activities -Food Plus fund from H.C. to cover summer activities and during October holidays has a requirement that food is provided every day. We have put in an expression of interest but have not been invited to apply yet. Youth club will go ahead with or without funding. HiLife do not charge. ECT can contribute to costs.</li> <li>• Connecting with the ECWG to have some youth activities in the woods would be a positive step for both the ECWG and the ECT hopefully will lead to further collaborative activities in the future</li> </ul> <p><b>B) Village Toilets</b> No updates at the moment.</p> <p><b>C) Village Green</b></p> <ul style="list-style-type: none"> <li>• Work has taken place with tidying and pruning. 8 bags of top soil have been added to the raised beds.</li> <li>• The new Bench is ready but Liam Chalmers did not follow measurements and it does not fit the base. Alan Thorton could be asked to lay slab for the bench. Barbara Clark has been made aware of the delay</li> </ul> <p><b>D) Path Network</b></p> <ul style="list-style-type: none"> <li>• Meeting with Phil Waite has not yet gone ahead. To be carried forward</li> </ul> |                               |    |
| 6 | <p><b>A.O.B</b></p> <ul style="list-style-type: none"> <li>• G.B. requested the Board’s approval to carry out public polls/ Survey on Facebook and the Website. This was agreed</li> <li>• Highland Food Network – last meeting encountered communication difficulties and full meeting did not go ahead. There is a requirement for 2 people to have Food Hygiene Cert. T.B. + DJ have volunteered. The kitchen and the food storage area will have to be inspected by Environmental Health.</li> <li>• AGM. It was agreed to hold the AGM on a Saturday and combine with an open day. Sat 1<sup>st</sup> October 2022 was agreed.</li> </ul>  | Food Hygiene training on line | DJ |
| 7 | Date of Next Meeting: August 18 <sup>th</sup> 2022 DJH  |                               |    |