

**Evanton Community Trust
Board Meeting
Held online on Teams
17th January 2023**

Agenda Item	Discussion	Action	Tasked
1	<p>Welcome and Apologies for absence Present: Present: Mandy MacLeman Chair (MM) Leslie Logan Treasurer, (LL), John MacHardy Representing KCC (J.M), , Keith Bauer(KB), Tracey Bauer (TB), Deirdre James Secretary (DJ), Michael McLeod (M.McL.), Gabrielle Buist, Development Officer (G.B.) Apologies : Simon Hindson, Sue Kerr</p>		
2	<p>Approval of the Minutes of 6th October 2022 Proposed: LL Seconded : TB</p>		
3	<p>Matters Arising</p> <ul style="list-style-type: none"> • Display Board by Old Kirk. The Board agreed to take no action at this time. 		
4	<p>Treasurer's Report</p> <ul style="list-style-type: none"> • LL apologised for not submitting a written report. Some of his computer files have been corrupted without backups and all the data lost has to be manually inputted. • LL is waiting to meet with Linda Smith. • Bank Balance - Account 1 £ 91558 , Account 2 (hall account) £10229 • LL is going to resign as Treasurer at the end of the financial year. Linda Smith(LS) has offered to take over as treasurer. L.S will have to become a board member before becoming Treasurer. LL. nominated L.S. to become Board member, DJ seconded the nomination • GB asked if there were funds available to provide training to assist with specific skills appropriate to the role. 		
5	<p>Membership and Trustees</p> <ul style="list-style-type: none"> • Simon Hindson was welcomed back to the ECT Board 		
6	<p>Project Updates A)DJH Development Officer's Report</p> <ul style="list-style-type: none"> • Ceilidh – despite illness among the musicians , a successful and enjoyable evening took place. It was agreed that additional funds would help to make future events better. Raffle and donations raised £560 – half of which is for the DJH fund. 	Keith Bruar	

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	<ul style="list-style-type: none"> • Scottish Land Fund. Our Stage 1 bid has been confirmed. The tender from Douglas Westwater was successful. He has already started a Feasibility plan for the development of the DJH. • The Welcome pack for the village's new houses is complete and has been distributed. A copy will be on the website. • The groups named in the pack can now be contacted by Douglas Westwater. • It is hoped that the Stage 2 application will be able to go ahead by end of April • Purchase of the land adjacent to the hall is progressing. We have had a positive meeting with landowners. A valuation of the land will to go ahead soon. • Policies for vulnerable adults and child protection will be necessary . • A Youth club is due to start soon • We hope to get and extension to GB's funding - MM looking for sources <p>Sharing Shed</p> <ul style="list-style-type: none"> • Shed is now painted and some shelving installed • We have signed up to the Co-op 'Food Share' scheme and will receive surplus perishable food Monday to Friday . • CFine deliveries monthly • DJ is organising a volunteer rota for opening and closing the shed. • Opportunities to work with local young people to learn about food waste and provide chances to volunteer are being investigated • It is hoped to open the shed by Monday 30th January <p>Ante Room Update</p> <ul style="list-style-type: none"> • Work is progressing well. The insulation has been installed. Light positions need to be agreed with the Management group when they meet next week. • Decisions about heating systems have still to be taken • Outside power source needed • Work on the disabled toilet will be started after the ante room is finished. 	<p>Policies to be drawn up</p> <p>Rota for shed opening and closing</p> <p>KB to check plans</p>	<p>MM</p> <p>GB MM</p> <p>DJ</p>
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	<p>Warm Space initiative</p> <ul style="list-style-type: none"> • Failte – drop in sessions are held 4 days a week providing company and free tea coffee and lunch. Stay and Play sessions are on Wednesdays for the under 5s. Maureen Cusack and Emily Roberts are running main sessions with the help of volunteers. <p>B) Village Green</p> <ul style="list-style-type: none"> • There are several dead Ash trees at the edge of the green. They are more likely to be blown down in a storm. One tree has the potential to fall on the bus shelter. Alan James has offered to fell this tree and dispose of the waste matter if the ECT pays for a van to take it to the recycling centre. He will take the wood for himself. The was agreed. • Fruit Trees – the scheme to plant Fruit Trees on the green has be halted due to difficulty with removing the stumps of the bushes. It is proposed to revisit the project in the autumn if the scheme is still operating. 	Report Board Decision to Alan	DJ
7	<p>A.O.B.</p> <ul style="list-style-type: none"> • MM Helen Ross sent out an email regarding the creation of a Local Plan. This is very similar to the Community Development Plan which was under the original remit of the Community Development Officer (CDO) when we applied for the three year funding. Unfortunately, given that we only received funding for one year for CDO, we have not been able to achieve this. <p>Highland Council is very keen on local plans to be developed for every community. At this time it is not clear if funding is available through the HC to develop this local plan but MM would like to explore this possibility - initial informal discussions are favourable that KCC would part fund the development of a local plan. This would allow an extension to GB's contract to carry out this piece of work. The starting point for a local plan would be to carry out another Place Standard survey to find out what the aspirations of the community are.</p> <ul style="list-style-type: none"> • Access to Joola will be to help with websites and social media pages • Accounts need to be put on website. • New memorandums and articles to be circulated to the Board 		MM MM
8	Date of Next Meeting 16th February 2023 7.30		