

**Evanton Community Trust**  
**Minutes of Board Meeting of October 6<sup>th</sup> 2022**  
**Diamond Jubilee Hall**  
**Evanton**

Item	Discussion	Action	Tasked
1	<p><b>Welcome and Apologies for Absence</b></p> <p>Present: Mandy MacLeman Chair (MM) Leslie Logan Treasurer, (LL), John MacHardy Representing KCC (J.M), Sue Kerr (SK), Keith Bauer(KB), Tracey Bauer (TB), Deirdre James Secretary (DJ), Michael McLeod (M.McL.), Gabrielle Buist, Development Officer (G.B.)</p> <p>Apologies : Jenny Gray and Sue Kerr</p>		
2	<p>Approval of Minutes of 18<sup>th</sup> April</p> <p>Proposed: M.M.</p> <p>Seconded : M.McL.</p>		
3	Matters Arising		
4	<p><b>Scottish Land Fund Stage 1 Tender Evaluation</b></p> <ul style="list-style-type: none"> <li>Update : 2 tenders have been received but there is a large difference in the amount quoted. The Land Fund will give guidance on evaluating tenders. Both tenders have merit. References will be followed up by G.B.</li> </ul> <p>The Community Enterprise has associations with HIE and Scottish Land Fund. The Formal evaluation process will be carried out next week and the rest of ECT Board will be informed by email. An application for funding will be sent once the tender has been decided. Stage 2 will be completed hopefully by April.</p> <p>Stage 1 is fully funded. Stage 2 requires the ECT to find 5% of purchase price of the land</p> <ul style="list-style-type: none"> <li>Constitution changes will be put before the membership at the AGM. 21 days notice of changes is required. This advisory will be sent out with the emails / letters of notice of the A.G.M.</li> </ul>	Meeting to discuss and evaluate tenders	GB MM+GB + JMCH +LL
5	<p><b>Treasurer's Report :</b></p> <ul style="list-style-type: none"> <li>LL asked that any receipts should be scanned and sent to him immediately to help accounting.</li> <li>The operation of the two bank accounts continues to be complicated and liable to unavoidable errors.</li> <li>The Treasurer's Report has been circulated to Board Members</li> <li>Standing Charge for the DJH bins required to be repaid to KCC</li> </ul>	LL to be emailed with request for	JMCH

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		payment for bin charges	
6	<p><b>Project Updates</b></p> <p><b>A) DJH</b></p> <ul style="list-style-type: none"> <li>Sharing Shed Still waiting for planning permission . Possibly end of October</li> </ul> <p><b>B) Development Officer's Report</b></p> <ul style="list-style-type: none"> <li>Show Case Event had 17 stalls. There was a good footfall and a steady flow of visitors. Ross-shire Journal and North Star will be publishing a report. Several new ideas generated for similar events in the hall. Hopefully there will be another event in the spring. Evanton Trades is another possible event.</li> <li>The idea of a Community Calendar has been welcomed by most of the village groups.</li> <li>Leaflet for new houses. Cai MacIver to take forward the production of leaflets about village groups and organisations to be given to all the new houses</li> <li>DETA's conference- G.B. attended and D.J.</li> </ul> <p><b>C) Village Toilets</b> no progress due to issues regarding the ownership of the proposed site.</p> <p><b>D) Village Green</b></p> <ul style="list-style-type: none"> <li>It is hoped to apply to the Tree Council – Branching Out Fund for funding for planting fruit trees on the Green. Many of the large overgrown shrubs which are situated along the fence line will have to be removed. Sean Dennet has given one quote but is unable to remove stumps. Landtec to be asked for a quote.</li> <li>Small group of volunteers (3) are meeting to garden.</li> </ul> <p><b>E) Path Network</b> :No progress</p>	Quote from Landtec	DJ
7	<p>A.G.M Notice to go out 28<sup>th</sup> October.</p> <ul style="list-style-type: none"> <li>Constitution proposals to be included with notice of A.G.M. – 21 days notice required.</li> <li>2pm – Afternoon Tea and Harp music</li> <li>Letters to be sent to members without email addresses</li> </ul>	Notice Email + Letters Teas	MM DJ MM
8	A.O.B Planning permission for Information Board at Kiltearn needs to be renewed as Highland Council will otherwise consider it an advertisement and will apply a fee.		

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9	Date of Next Meeting AGM Saturday 19 <sup>th</sup> November 2022		