Evanton Community Trust Minutes of Board Meeting 1st June 2021

Item	Description	Action	Tasked
1	Welcome and Apologies for Absence Present: Mandy MacLeman (M.M.), Michael Macleod (M.McL), John McHardy (J.M.), Tracey Baur (T.B.) Jenny Gray (J.G.), Deirdre James (D.J.), Leslie Logan(L.L) Apologies: Sue Kerr (S.K.), Keith Baur (K.B.)		
2	Minutes of 21.4.21. and 4.5.21 Proposed: M.M. Seconded: J.G.		
3	 Matters Arising Minutes Of Board Meetings should be sent to M.M. as PDFs rather than Word Documents Minutes of DJH Management Group have been received by the ECT Board Rebecca Watts has volunteered to help with the Village Green 	Convert minutes to PDFs	D.J.
4	 Membership and Trustees No new members this month Several people took ECT leaflets from the Market on the Green 		
5	 Treasurer's Report There has been little movement of funds in the last month An invoice from LandTec has been paid £1000 has been received from Arnold Clark Our second Bank Account (We Are Evanton) has a balance of £123. We Are Evanton will be consulted, as to where this money should go, now that their activities have ceased. Insurance premiums for village green and DJH are due at beginning of July. No premium was taken last year due to Corona Virus. 		
6	 Project Updates DJH • Insurance : The ECT public liability policy allows for, but does not extend to, Hirers Cover for Public Liability. 	MM to provide copy of hire form for Insurers to LL LL to investigate Hirer's cover	LL

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The ECT and the DJH have same insurers. The Portrait in the hall costs an additional £1000 per year	Check date of hall	Mc.Hardy
to insure. It was agreed that if the Portrait is owned by Highland Council then the burden of insurance should rest with them.	renewal date	
• Transfer of DJH to ECT : Transfer documents have still to be amended. The offer that has been made is on the basis of all contents being included. MMcL and J.McH have the only keys to the hall at the moment.		
Market on the Green		
• This first market was a great success with over 503 adults attending. The fees from the stalls and the money raised from the Raffle together with the money from Arnold Clark will be put towards the costs of setting up the Sharing Shed.		
Sharing Shed		
 The owner the chip shop site has offered to clear site for us. Main issue is now acquiring a suitable shed. Delivery time at the moment can be up to 3 months. KCC will put in the Planning Application and pay the fee. 		
Development Officer		
• A large numbers of applications for this funding have been received so no decision has been made yet.		
Catriona Fraser's Book		
Final proofs have to be accepted by C.F. W.F. and L.L.		
 Print run of 1000 books agreed The Church of Scotland have agreed that the books can be stored in an unused room in the 		
 The Church of Scotland have agreed that the books can be stored in an unused room in the Church hall until they are needed. 		
 £500 worth of books at discount price will be taken by Clan Munro. 		

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•	A Meeting is to be held with C.F. and W.F. ,Cynthia Rogerson, L.L. and D.J. to discuss marketing and publicity Arch annual conference have offered a place to promote and sell copies	Lock and fixings for Brown Bin to be bought	D.J.
Village	e Green		
•	Brown Bin has been ordered from Highland Council. It will be uplifted without charge. It was agreed that the bin will need to be fixed to a post and also locked to avoid unauthorised use.		
Path N	Jetwork	Replace information on signs	J.G.
•	No progress at the moment with alteration to panel at the Old Church. End of path signs – It was agreed to replace the old information about the path renovation with dog fouling info.	Contact with Council Paths Officer	LL
•	It was agreed that none of the present Board members have the expertise to make decisions regarding repairs / upgrading the damaged paths. Specialist advice will be needed. It was agreed to contact the Council officer who advised with the original programme of repairs for advice	Contact Evanton airb=Bs and ask if they want leaflets	ТВ
•	Path Nework Leaflets – It was agreed that we should put out more leaflets to outlets in the surrounding area again.		
•	It was suggested that we put in an application to the Co-op Fund – for path network		
Date c	f Next Meeting: 29 th July 2021		